DCBS P&P Supervisors Required Training Checklist for Staff
(accessed via TRIS & Moodle)

Checklist of requirements to begin training.

- ☐ Internet/Wi-Fi Access
- ☐ Access to a computer, tablet, with video and audio capability
- ☐ Active state email account
- ☐ TRIS username and password

New Employee Training Requirements (TRIS)

Introduction to Community Based Services (ICBS)

TRIS Username/Password required. Enrollment Key required.
Training credit assigned and viewed on TRIS Training Record.

Welcome to DCBS Zoom/Teams Meeting -- To be completed during the scheduled time.
Zoom Meeting with Regional Learning Specialist, Personnel SRAAs, and Safety Coordinator

Training Accessed through MOODLE Link provided by Regional Learning Specialist (RLS)

- Administrative Information
- Professional Development and Training
- Safety Overview, Active Shooter, and Code Adam
- Technology and Information Management
- Introduction to DCBS Programs
- Quality Client Services
- Mission, Vision, and Ethics
- Poverty

<u>**Required CHFS/DCBS Trainings for Supervisors**</u>
TRIS Username/Password required. Moodle modules will be accessed through TRIS
Training credit assigned and viewed on TRIS Training Record.

- Adoption and Foster Care Analysis and Reporting System (AFCARS)
- Americans with Disabilities Act
- Continuous Quality Improvement (CQI)Overview
- Department of Juvenile Justice (DJJ) 101
- Domestic Violence: Basic
- Domestic Violence: Biennial Cont. Ed
- Elder Abuse: Initial Course
- Elder Abuse Continuing Education
- Equal Employment Opportunity
- Ethics Awareness
- Getting Started with SKY
- Human Trafficking 101: An Overview
- Indian Child Welfare Act
- Preventing Disease Transmission
- Providing Language Access to Limited English Proficient Persons
- Quality Engagement for Successful
- Partnerships
- Random Moment Sampling
- Recovery Champions: Introduction to Substance Use Disorders
- Religious Affiliation Protocol for Children in Out-of-Home Care
- Responding to the Impact of Implicit Bias
- Safe Sleep Guidelines for P&P Workers and Foster Families
- Safety: Preventing and Reporting Dog Attacks During Home Visits
- Targeted Case Management
- Understanding Cultural Differences & Implicit Bias
- Using Narcan Nasal Spray for Opioid Overdose Emergencies
- Using Non-Physical De-Escalation with Children and Youth

Advanced P&P Leadership Seminar Series: Core A-E (P&P Supervisors only and should begin within the first 6 months of hire)

- PP Leadership Training Series: Core A
- PP Leadership Training Series: Core B
- PP Leadership Training Series: Core C
- PP Leadership Training Series: Core D
- PP Leadership Training Series: Core E

Additional Training Required Based on Job Function

- Forensic Interviewing
- Foundations for Forensic Interviewing Adults (APS)
- Specialized Referrals and Assessments in Day Cares, Schools, and other Out-of-Home Care Settings (pre-requisite: Forensic Interviewing)
- Post Adoption Placement Stabilization Services (R&C)

DCBS Web-Based Training for Tenured Staff
Once staff completes for the first time, annual/bi-annual reminders will be sent thereafter

Required Yearly
Web-Based – TRIS
Email Reminders will be sent annually when training is due.

- Department of Juvenile Justice (DJJ) 101
- Ethics Awareness
- I-TWIST: Kentucky Health Information Data Sharing
- Preventing Disease Transmission
- Quality Engagement for Successful Partnerships
- Safety: Preventing and Reporting Dog Attacks During Home Visits
- Targeted Case Management
- Using Narcan Nasal Spray for Opioid Overdose Emergencies

Required Every Two Years
Web-Based – TRIS
Email reminders will be sent every two years when it is time to repeat the training.

- Domestic Violence: Biennial Continuing Education
- Elder Abuse: Continuing Education
- Equal Employment Opportunity
- Screening and Identification of Human Trafficking
- Using Non-Physical De-Escalation with Children and Youth
- Post Adoption Placement Stabilization Services (R&C)